



NSW Government Digital Information Security Policy

Information Security is everyone's responsibility

- ▶ In 2012, the NSW Government introduced the *NSW Government Digital Information Security Policy* to establish digital information security requirements across the NSW public sector, including the requirement for all agencies to have an Information Security Management System (ISMS).
- ▶ The Policy is issued under a Premier's Memorandum and therefore applies to all government agencies and statutory bodies (as defined under the *NSW Public Finance and Audit Act 1983*) and to all NSW Government shared service providers that produce annual reports.
- ▶ The Policy, including a set of key requirements, aims to ensure that certain security objectives are achieved. These include confidentiality, integrity, availability, compliance and assurance.
- ▶ The Health Care Complaints Commission's ISMS takes into account a minimum set of controls, as well as requirements relating to certification and annual attestation, and classification of information. The classification requirements are in line with the *NSW Government Classification and Labelling Guidelines*. Classification is the responsibility of all government employees and applies to all government documents.
- ▶ The Health Care Complaints Commission is using the following classifications:

If the communication relates to HCCC complaints, the classification is "Sensitive" or if it relates to Human Resources (HR) it is "Sensitive: Personal" and Government matters are "Sensitive: NSW Government". All other communications are unclassified.